Catholic Regional College Institute Of Training RTO 22427	Catholic Regional College Institute of Training Registration No. 22427		
Department	Vocational Education & Training		
Quality Controlled Document Title	Student Records Request Form	Date	November 2024
Version	4	Review	November 2025

## **Applicant Instructions**

- 1. Complete this form and submit to the RTO Office.
- 2. Be sure to clearly indicate the records you wish to obtain

Name	

Description of records you wish to obtain copies of: Please list Unit of Competency details where records are required.	Document Supplied (RTO USE)

Applicant Signature...... Date..../..... Date..../

RTO Signature...... Date..../.....