

 <p>Catholic Regional College Institute Of Training RTO 22427</p>	<h2>Catholic Regional College Institute of Training</h2> <h3>Registration No. 22427</h3>		
Department	Vocational Education & Training		
Quality Controlled Document Title	Child Safety Policy	Date	November 2024
Version	3	Review	November 2025

Overview

As a Melbourne Archdiocese Catholic Schools (MACS) school-based RTO, delivering training to persons under 18 years of age, Catholic Regional College Institute of Training (CRCIT) is required to comply with the Child Safe Standards made by the Minister for Child Protection under section 17 of the Child Wellbeing and Safety Act 2005.

In addition, the RTO must also comply with the Education and Training Reform Act 2006 (since 1 January 2023)

- RTOs comply with the Child Safe Standards as a condition of registration.
- Organisations applying for RTO registration must disclose whether they or their high managerial agent(s) has ever failed to comply with the Child Safe Standards.

The purpose of this Policy is to demonstrate the strong commitment of Melbourne Archdiocese Catholic Schools (MACS) to the care, safety and wellbeing of all students at our school. It provides an outline of the policies, procedures, actions and strategies that will be implemented to ensure that a child safe culture is championed and modelled at all levels of the College, to keep students safe from harm, including all forms of abuse in our school environment, on campus, online and in other locations provided by the College.

To demonstrate compliance with Guideline 6, and as a school-based RTO it has clear policies and procedures in place, enabled and supported by suitable governance and operational arrangements, which achieve the outcomes required for each Child Safe Standard and are appropriate for its student cohort and all premises where services are provided to persons under 18 years of age.

The purpose of the Catholic Regional College Sydenham Child Safety and Wellbeing Policy is to demonstrate the strong commitment of Catholic Regional College Sydenham to the care, safety and well-being of all students at our school. It provides an outline of the policies, procedures, actions and strategies that will be implemented to ensure that a child-safe culture is championed and modelled at all levels of the College including the RTO, to keep students safe from harm, including all forms of abuse in our school environment, on campus, online and in other locations provided by the College and RTO.

This Policy takes into account relevant legislative requirements within the state of Victoria, including the specific requirements of the Child Safe Standards as set out in Ministerial Order No. 1359.

Melbourne Archdiocese Catholic Schools (MACS) has prescribed the following guidelines, policies, procedures and notices that Catholic Regional College Sydenham must implement:

- [Child Safety Code of Conduct](#)
- [Child Safety and Wellbeing Policy](#)
- [Child Safety and Wellbeing Recordkeeping Policy](#)
- [Engaging Families in Child Safety Policy](#)
- [PROTECT: Identifying and Responding to Child Abuse – Reporting Obligations Policy](#)
- [PROTECT Procedure – Informing staff of reporting obligations](#)
- [PROTECT Procedure – Police or DHHS Child Protection interviews at school](#)
- [PROTECT Procedure – Responding to all forms of child abuse](#)
- [PROTECT Procedure – Responding to offences under the Crimes Act 1958 \(Vic.\)](#)
- [PROTECT Procedure – Responding to Police and Child Protection requests for further information](#)
- [PROTECT Procedure – Responding to student sexual offending](#)
- [Reportable Conduct Policy](#)

In addition to the college policies, CRCIT is required to complete an annual declaration of compliance and submit it to the VRQA by 1 April each year. As an RTO that deliver services to persons under 18 are required to address their compliance with the Child Safe Standards in their annual declaration.

When CRCIT enters into a third-party agreement to support the delivery of services involving individuals under 18, the following arrangements must be implemented in compliance with the Child Safe Standards:

- A third-party agreement must be established, requiring the third party to comply with MACS Child Safe Standards. The third party must acknowledge receipt of the Child Safe Standards policy and provide the RTO manager with a current Working with Children Check (WWC) for any individuals representing the third party on the CRCS college campus.
- The external RTO must receive a copy of the Child Safety and Wellbeing Policy.
- The external trainer/assessor is required to sign in upon entering the campus, recording their WWCC details.
- The external trainer/assessor must remain under the supervision of a college staff member at all times.